



ব্ৰিটিশ্বা সৰকাৰ

GOVERNMENT COLLEGE OF ART AND CRAFT
Agartala, Pin-799010

No.F.2(6)/GCAC/ADMN/2006/363

Dated, 08th May, 2025

Applicants are hereby advised to take a printout of all the pages of this guideline, which might help them in every steps of the entire Admission procedure.

General Guidelines for the Applicants for Admission 2025

Courses offered

There are 2 courses offered by the College, namely-

- 1) Four Years (Eight Semesters) Honours Degree Course: **Bachelor of Visual Arts (B.V.A.)**
- 2) One Year **Certificate Course in Decorative Arts (C.C.D.A.)**

Applicants seeking admission to any of two courses offered by the college, namely **B.V.A.** and **C.C.D.A.** will have to follow the steps as stated below.

It is highly recommended for everyone to read all the instructions and guidelines carefully and to proceed accordingly. Any mistakes committed by any applicant, at any stages of the entire admission procedure, may lead to rejection of candidature of the concerned person. At any stage of the entire admission procedure, the decisions of the Admission Committee will be treated as final.

Submission of Application Form

A) Eligibility criteria:

I) B.V.A.

- Candidates need to pass Higher Secondary or equivalent examination (10+2) from any recognised Board/ University.
- Candidates should secure a minimum of 50% marks (in average) in Language subjects in 10+2 standard examination. The average marks in language subjects should be calculated this way: **The sum-total of marks obtained in all language subjects, divided by total number of Language subjects.** (Candidates need to keep it in view that, languages other than Bengali and English, are not exercised as academic medium of instruction in this college. Therefore, during the written Exams, a candidate might answer questions in either of the aforesaid languages. There are no other language options available in this college for academic purposes.)
- The upper age limit for B.V.A. course is **28 years** as on **01.07.2025**.

II) C.C.D.A.

- Candidates need to pass Secondary or equivalent Examination (10th Standard), from any recognised Board/ University.
- There is no upper age limit for this course.

B) Application & Submission of Application Form (Offline or via E-mail):

1. The Application Form for admission will be available in the college website www.gcactripura.in on and from **12 noon of 13.05.2025 to the midnight of 10.06.2025**. Once the last date of collecting and submission of application form is over, no further requests for admission to the college will be entertained under any circumstances. Candidates will be required to open the Application Form by clicking on the appropriate link from the college website and to **download and print the Application Form** for submission. No hardcopy of the Application Form for admission will be available at the college office or anywhere else.
2. A candidate **may submit the duly filled up Application form physically (Offline mode)** with required documents (self attested) at the Admission Form collection centre of the college office from **13.05.2025 to 10.06.2025 (on all working days) from 12 noon to 3 P.M.** A candidate need to bring a photocopy of the filled in Application form during submission. After submission of Application Form, the authority will provide a received copy to the Applicant. Applicant will have to **bring this received copy during the Common Admission Test (CAT)**, without which, the candidate **may not be allowed** to the said test.

Or

A candidate **may send the duly filled up Application Form via E-mail**, to agtgcac2023@gmail.com. In such cases, the Application form should be sent from a valid E-mail id (preferably of the candidate's own). After printing the Application form a candidate need to fill the form duly. Required documents (self attested) should also be enclosed with the Application form. These files may be sent either as **JPEG** or **PDF** document (by taking photographs/ scanning). The total file size should not exceed the limit of **20 Mb**. In such cases, the candidates will need to bring the original copy of filled up Application Form (which he / she had sent via Email), **during the Common Admission Test (CAT)**. Without the **original copy of the filled up Application form**, a candidate **may not be allowed** to the Common Admission Test (CAT).

3. Candidates may apply for more than one course/ all the two courses simultaneously. If a candidate wants to apply for more than one course, he/ she will be required to fill up separate forms for each course.

C) **List of documents (self attested) to be submitted with the duly filled up Application form (for both physical submission and submission via Email):**

- 1/ **Proof of Age** (10th standard Admit card / Birth certificate issued by appropriate authority) (only for candidates applying to B.V.A. Course).
- 2/ **Mark-sheet of 10th Standard Examination** (candidates applying to C.C.D.A. Course)
- 3/ **Mark Sheet of 10+2 Standard Examination** (candidates applying to B.V.A. Course).
- 4/ **Caste / Tribe Certificate** (if applicable) from appropriate authority.
- 5/ **Disability Certificate** (if applicable) from appropriate authority.

Guidelines for COMMON ADMISSION TEST (CAT)

- A) Once the procedure of submission of application forms is closed, a List of candidates to appear in the Common Admission Test or CAT will be published in the college website on **13/06/2025**. Applicants are hereby requested to check the website www.gcactripura.in for the said list. Candidates are requested to note the **Serial Number**, displayed against their names in the said list.
- B) Candidates applying for any of the two courses offered by the college will need to qualify in the CAT, in order to be selected for admission to the college.

Common Admission Test (CAT) for B.V.A applicants

1. Candidates will have to make a **Colour Composition** (Practical Test-I) on 11 inches x 14 inches paper, using human and animal figures. Candidates may use Watercolour / Acrylic as medium.
2. Candidates will have to make a **Pencil study** (Practical Test-II) of some displayed objects / model, on an 11 inches x 14 inches paper.
3. Candidates will have to write **an essay within 100 words** (Written Test) in Bengali or English on a given topic.
4. Candidates will have to attend an **Aptitude Test**, on the next day. Candidates are hereby advised to **show some of the artworks done by themselves, in original**, at the time of **Aptitude Test** (mobile images or photographs will be entertained in this regard).

Date, duration and distribution of marks for the CAT (B.V.A.):

Course	Practical Tests (I & II)	Written Test	Aptitude Test	Total Marks
	17/06/2025		18/06/2025	
	From 12 noon to 2.30 P.M.	From 3 P.M. to 3.30 P.M.	11 A.M. onwards	
B.V.A.(H)	Full Marks - 80	Full Marks -10	Full Marks -10	100

Common Admission Test (CAT) for C.C.D.A applicants

1. Candidates will have to make one **Geometric / Floral Design** on paper with colour, on an 11 inches x 14 inches paper. Candidates may use Watercolour / Poster colour / Acrylic as medium.
2. Candidates will have to be physically present at the college on the **same day**, for attending the Aptitude Test. Candidates are hereby advised to **show some of the artworks done by themselves, in original**, at the time of Aptitude Test (mobile images or photographs will be entertained in this regard).

Date, duration and distribution of marks for the CAT (C.C.D.A.):

Course	Practical Test	Aptitude Test	Total Marks
	17/06/2025		
	From 12 noon to 2 P.M.	3 P.M. onwards	
C.C.D.A.	Full Marks - 80	Full Marks -20	100

- It is to be noted here that, the CAT (B.V.A. & C.C.D.A.) will be **Exclusively Offline**. Therefore all the candidates will need to be physically present in the college in order to appear in the above mentioned tests.

DOCUMENT (ORIGINAL) VERIFICATION for B.V.A. & C.C.D.A applicants

Candidates applied for B.V.A. & C.C.D.A. are to attend the **document verification session** on **19/06/2025 from 11 A.M.** During this session, candidates will have to produce all relevant **documents & testimonials in original**, to the Admission authority.

List of documents to be produced by candidates:

- i) 10th standard Mark Sheet (for C.C.D.A.)
- ii) 10+2 standard Mark Sheet (for B.V.A.)
- ii) **Proof of age** (Madhyamik Admit Card/ Birth Certificate) for candidates applying for B.V.A. only.
- iii) **Caste / Tribe Certificate** (if applicable).
- iv) **Disability Certificate** (if applicable).
- v) **International Passport & Visa** (only for foreign candidates).

Note: It is mandatory for all the candidates to attend each and every steps of the Admission Test and the Document Verification Session as per the schedule mentioned above. If any one of the above steps is skipped by any candidate, his / her candidature will summarily be treated as cancelled.

(If a candidate does not fulfil the eligibility criteria, it may lead to the termination of candidature of the concerned person, even at a later stage.)

Disclaimer

- A) If any information provided by a candidate has been found to be not true / false / manipulated, his / her candidature is liable to be summarily rejected at any stage of the entire admission procedure (even if he / she appears in the CAT and passes all the steps of it).
- B) A candidate should have his / her required educational qualification from a University / Institute / Board which is recognised by the concerned authority. Required educational qualification obtained from any University / Institute / Board which is not recognised by the concerned authority, will not be entertained.



(BIPLAB DAS)
Convener
Admission Committee